



The Imperial Court

AN AUXILIARY OF THE A.E.A.O.N.M.S. OF NORTH AND SOUTH AMERICA AND ITS JURISDICTIONS, INC.

Background Check Submittal Cover Form

This form may be duplicated. Please ensure typed and names are spelled correctly

The process for submitting background checks is as follows:

Background Checks must be done through the national background check service, Sentry Link on line at <https://www.sentrylink.com/>; no other service may be used. Background Checks will be held at Headquarters for one (1) year from the "Satisfactory" approval date:

I, _____

Print Name	Signature Name		
Email Address	Telephone Number		
Court Name	Court Number	Oasis	Desert
Date Submitting Background Check and/or list		Report Dated: (on the Background Check)	

Submitting Background Check for one of the following:

Clown, D.I.M.E, Youth, Volunteer Submission- The Daughter must fill out the background check submittal cover form and email along with her background check to the designated background check organizational email address via bchecks.imperialcourt@doipha.org.

Reinstatements- The Daughter reinstating must fill out the background check submittal cover sheet and email that along with her background check to the designated background check organizational email address via bchecks.imperialcourt@doipha.org.

Creations: All prospective candidate background checks must be submitted through the Court or Desert Recordress ONLY. The Court or Desert Recordress must submit a consolidated list of prospective candidate's names on one background check submittal cover form, including the intended creation date. This cover sheet ONLY is then emailed to bchecks.imperialcourt@doipha.org. Do not send a copy of the front of the petition with the background check any longer.

Intended Date of Creation: _____ Date Recordress USPS mailed BC's to HQS: _____

List Candidates Names: _____

SUBMIT

PRINT FORM

SAVE FORM

DATE HQS RECEIVED/LOGGED